

SJD PAC Meeting

DATE: 16 November 22

TIME: 6:30 pm - 8:00 pm

LOCATION: School Library

Attendees:

In-person: Liz Steffanick - Co-Vice Chair, Roxanna Mohtadi - Co-Vice Chair, Brad Hallam - Treasurer, Corey Kowal - Secretary, Barb Mikkelsen, Josee Paris - Principal, Daniel Clancy, Sarah Causton, Emilie Austin, Courtney Hough, Erin Rutten, Stephanie Picard, Emily Hull, Gordon Davidson, Mallory McGowan, Rebecca Lonzano

Missing: Cheryl R. Casey Austin - Chair, Jenny Stoldt - Communications

Meeting Minutes

1. Introduction & Welcome

- Territorial acknowledgment
- Introductions & Sign in
- Moving of PAC meeting dates to Tuesdays starting in January
 - **ACTION: Ensure there is no conflicts with the building with Jocelyn - follow up email sent by Casey, will confirm!**

2. Updates from 22/23 Committees

Fun Lunch Committee

- Extremely smoothly for the past two dates
- Sushi/Subway in the New Year (potentially adding) - fully supported by parents in attendance
- Some parent concerns (re: criminal record checks, & health concerns)
- Asking if parents will consider wearing masks
- Parents are never left alone with the kids, there is always a teacher around
- 10-12 parent volunteers

DECISION: No criminal records check necessary, masks encouraged to be worn from parent volunteers

- **ACTION: Sign up genius being created for future months - COMPLETED**
- **ACTION: Potential to add sushi/subway in the new year - Roxanna confirming**

Halloween Bash (Recap)

- Rent cotton candy machines next year
- No costume contest for next year
- \$800 profit from the event
- Difficult to identify the donation table (ie. for the event and/or the contribution drive)
- Would like to add a "suggested donation"
- SJD PAC sticker or Glo Stick to highlight that you have donated - to promote the drive

Holiday Emporium

- Communication went out with Volunteer sign up requests & thinking about donations
- Need approx 1,000 items to accommodate the students in the school (2 gifts per student)
- Avoiding: clothes, cloth items, half used toiletries

- Drop off will be in the office and stored items in the rainbow room
- Suggested donation will be between \$5-\$10 which will be converted into two tickets for the kids to shop with
- Can we use this as a fundraiser to supplement the donation drive
- Asking the kids to send money to the school and be converted to 2 tickets
- 5 day window to bring money
- Smaller items grouped

ACTION: Committee will develop a poster of acceptable items to hang in the school foyer - COMPLETED

ACTION: Committee going to meet this week to develop a plan and will communicated out next week - COMPLETED

Active Transportation Committee

- Parent survey went out November 16 asking for feedback
- Feedback from previous year (May 2022) mostly positive and this new survey will be used to inform the plans for the Spring session.

VCPAC Update - DISTRICT WIDE PACS

- **AMIS Committee**
 - Donations coming in for Cooper Smith Library centre (string instruments) to help families who need some assistance only for strings. There is a district wide donation to the library for \$10,000. Instruments can be loaned for a minimal cost (or free). Check with music teacher for more information.
 - District is currently doing a review of the music programs
- Main concern for SJD is the **custodial issues** across the district
 - There is general concern across the district about the custodial cuts. This has been raised at the school board meeting and has been brought forward by the GVTA (Teachers Association) and by CUPE.
 - We are looking to take a coordinated district approach but because it's all volunteer driven, the capacity is limited to coordinate.

3. Budget/Financials

- Signing authority has been changed to 3 individuals - two execs needed to sign cheques
- \$47K in the bank currently - money from this years budget and next year
- \$11K has been moved to a high interest account
- Still have 94% of general chequing account budget
- Money that we have for gaming - spent 25% to the Salish Sea field trip

PAC Supported Event - Bottle drive

- Bottle drive to be held on SJD grounds for a dance team - not PAC led but communication will be sent out through the school
- PAC will receive 25%

DECISION: PAC approved.

November - Operational

- Suggested that the support teachers received some funding similiary to the teachers receiving \$22
- \$150 each APPROVED for:
 - School Counsellor
 - Learning Support Teacher
 - PE Teacher
 - Music Teacher
 - Librarian

October - Operational budget changes APPROVED by PAC:

- \$50 for printing
- \$750 for PAC meetings (was \$500)
- \$200 for clubs (was \$300 now \$500)
- \$2,000 for events (\$1,200 for pancake breakfast, \$500 for Halloween Bash, Spring Fling - TBD)

Contribution Drive Update:

- 38% of our goal achieved to date

ACTION: Brad to develop document that tracks all incoming donation tracks

4. Class Reps

ACTION: Remind your classrooms to summarize the donation email on the holiday emporium

ACTION: Class gift time! Coordinate on behalf of your class and/or just send out an email reminder. No one has to contribute or they can do their own thing or nothing.

ACTION: Some classes are still without connection to their Class reps, suggestion to put a call out to have them introduce themselves to their classes

ACTION: Ask for gift wrap, newspaper, donations, etc

5. Agenda Additions

Playground Budget:

- There is a line item of \$11,000 that has been earmarked for playground upgrades only - was a donation from a former parent of SJD student. This has been moved to a high interest savings account
- There are still 2 phases (Phase 2 & Phase 5) outstanding from the playground upgrades but the \$11,000 does not cover what is required.
- Playground estimates were completed pre-2020 so it is suspected that the costs will be higher in today's market.
- Phase 2: Natural Play Area - An additional \$4K (pre-2020 numbers) needed
- Phase 5: Spin Structure - An total cost of \$32K (pre-2020 numbers) needed

DISCUSSION:

- Does the PAC want to do a Playground specific fundraiser to complete Phase 2, outside the scope of the contribution drive?

6. Principal Josee Paris

- December Report cards will be using a different language with a "Proficiency" focus - more positive and is on a continuum: Emerging, Developing, Proficient, Extending. Grades 4, 5 will not receive letter grades anymore
- Reviewing school goals to make them more concrete: Reading, Numeracy, Social Emotional Learning (SEL). Will be working with staff to solidify. Will be presented at a future PAC meeting.
- Spirit Days coming up! "Dress Your Head" for November & "PJ Day" for December
- Filming happened at SJD with the kindie's to show the difference between
- Health & Safety issues: still no mask mandates required from SD61, continued health and safety checklist.

7. Open Mic

8. Next PAC Meeting (#4) - Tuesday, January 17, 6:30 - 8:00