

# **SJD PAC Meeting**

PAC MEETING

DATE: 08 March 2022

TIME: 6:30 pm - 8:00 pm

LOCATION: Zoom

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## **Agenda**

### **1. Introduction**

- Territorial Acknowledgment
- Sign In
- Executives
- Quick Reminders
  - parents are always welcome to reach out to PAC outside meetings: [pacsjd@gmail.com](mailto:pacsjd@gmail.com)
  - General volunteer pool; sign up in meeting or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get your name on list
  - Slack communication: sign up in meeting or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get access
  - Check out the website for most up to date communications and information <https://sjdpacvictoria.ca/>

### **2. PAC Executive and Committees Structure Changes:**

- Recap of new structure and why:
  - The new structure of the PAC will be as it is laid out by the SJD Constitution. This will ultimately foster a more inclusive PAC which involve more parents involvement than just the Executive.
- New Proposed Committees
  - Grade 5 celebration (focus on grade 4 and 5 parent involvement)
  - Parent education
  - Teacher appreciation and retirement events
  - Class reps committee
  - Playground committee
  - Student, family & office support (i.e. making lunches, FGCA food coordination)
  - Gardening
- Existing committees
  - Active Transportation Committee (ATC)
  - Safety Committee
  - Fundraising Committee (events that generate funding)
    - Subcommittees:
      - Bottle Drive
      - Cooperative purchasing ( i.e. purdys, plant sales, pick up purchased items)
      - Coffee
      - Spirit Wear
      - Events (i.e. halloween party, gear swap)
      - Hot lunch

- Holiday Emporium
- Thoughts & new suggestions
  - Gardening suggested by Cheryl Rolston

### 3. Committee Updates

- Fundraising Committees
  - Fundraisers Summary to date
    - Purdys (Winter)- \$3,506.04
    - Growing Smiles - \$652.00
    - Bottle Drive - raised \$1,635.04
    - Pizza Order- raised ~
    - Coffee - raised ~\$865
  - Status of current fundraisers
    - Purdys -
      - on the website for ordering now
      - paper catalogs are not being sent home by default. Paper catalogs are available at the office where parents/students can pick one up.
      - Use class reps - Natalie to connect with Murray about list of class reps.
      - Roxanna to change Order Deadline to be after spring break.
    - Plants Fundraiser
      - Hilltop and Growing Smiles.
      - Will be on website soon.
      - Pick up will be on the same day for chocolate and plants
    - Masks
      - we just found out that we don't meet the minimum order quantities with current vendor.
      - Options:
        - Go with a new vendor and fulfill the child mask order but cancel the adult mask order
        - Cancel all orders
    - Spiritwear -
      - Roxanna to pick up samples this week, so we can model them for selling online.
  - Upcoming fundraisers
    - Bottle drive - April 10, 10am-2pm;
      - milk containers now accepted!
      - Volunteer signup sheet: <https://www.signupgenius.com/go/10c0f45a5ae2aa6f9c43-sjdbottle1>
      - PDF flyer is available in the bottle drive slack channel to print up and post. Jenny has already gotten it posted at the Fairfield Gonzales Community center
      - Liz, Casey & Natalie to put up signs and chalk advertisements on school
      - Murray to carry out event request with Jocelyn
- Parent Education Committee

- Upcoming: Invited by the Willows PAC to join them on April 12: Talking about Truth and Reconciliation with your kids.
- New parent ed idea: the “Askable Adult” tied in to sexual safety. Workshop for both ages 7 and under as well as 7 and up. More information via link: <https://shift-education.com/services/the-askable-adult/>
  - Talk about further in slack channel #parent-education
- Class Rep Committee
  - Less than half the classes have a class rep. Low participation rate likely to do with COVID and less parent involvement in the class. Pre Covid years there was much more participation for Class Reps.
  - Parent suggested asking for class rep volunteers at the beginning of the year. It has worked well in the past.
  - Call for class reps → Include in the Committee hype sheet! (Casey)
  - Natalie to add to “Things that we learn” - ask to volunteer for class reps at start of year/end of previous year reminder.
- Active Transportation Committee (ATC)
  - Met on Feb 23
  - Walk and Wheel month coming up
    - Will be May 9 - Jun 3 to coincide with Bike to Work week
    - Will be sending out a request for volunteers
  - Working on getting a bike shelter, including budgeting
- Safety Committee
  - Terms of Reference drafted (a document to declare purpose and members of the committee)
  - Safety includes the built and social school environment
    - Updated information on the safety committee on PAC website: <https://sjdpacvictoria.ca/2022/02/16/introducing-the-school-safety-committee/>
  - Follow up to Parent School Route Safety Survey and City walkabout will be an open Safety Committee meeting with City staff on planned improvements in May. Details will be sent out.
  - Work with the Active Transportation Committee to develop a colouring / activity sheet for kids to take home that shows the streets around our school, parking and no parking areas, speed zones, to raise awareness of street safety around the school - to be ready for walk n’ wheel month.
- New ideas
  - Actions needed for next steps for:
    - Gear Swap
    - Coupon book fundraiser
  - Didn’t have time to talk about these in the meeting—can talk about them in slack group.
- Other
  - Parents have expressed donating money instead of participating in fundraisers.
  - Murray retirement party / celebration
    - Jocelyn and Cheryl have access to parent emails to keep planning on the DL
  - Teacher lunch ideas

- Jocelyn assisting with this. Jocelyn and Cheryl have access to parent emails.
  - Pancake breakfast celebration

#### 4. Updates from Murray for PAC consideration

- Teachers are complimenting the smoothness of the hot lunch pizza delivery
  - Thank you for supporting children who can't afford
- "Covid" changes coming up: Generally the school will be more open and inviting.
  - As we open up everyone will go at their own pace/level of comfort. People have their own level of safety and we must respect everyone's pace.
    - Giving options to help give people options to continue to feel safe.
    - The intent is to have people feel safe to speak out with their concerns.
  - Recent change: the office-glass doors are opened up and tables removed.
  - Now can have parent and community volunteers in the classroom
    - Volunteer example: people interested in entering the teaching profession sitting in class for shadowing)
    - Expectation is that they're vaccinated but is on honor system (not checking)
  - Sports events can have spectators
    - Basketball team can now have spectators
    - we are looking for teacher sponsors for the Rugby team
  - Can have in-person assemblies starting after spring break
    - Will "practice" with a couple grades at a time, especially the younger grades who have not ever had assemblies due to COVID restrictions.
  - Hoping to have a grade 5 celebration that has a similar feel to pre covid celebrations but still working out the details on how to do that with Covid precautions in mind and respectful of people's safety boundaries.
  - Will be hearing more from the district next week.
  - Maybe we can have an art show at the end of the year. Adding a PAC event at the same time increases attendance by parents.
  - Murray is retiring! Announcement of who the new principle will come out mid-late April
  - Cheryl: have received a couple grants for the school garden. Currently, a garden plan is being worked on.
- Cheryl:
  - Garden Update:
    - In process of planning school garden with the \$3,000 grant,
    - Receiving a butterfly causeway from the Suzuki Foundation.
    - Parent volunteer who is a garden planner will draft first visual plan to be able to float to parent body to review.
- Playground
  - Next instalment will be constructed during spring break. It will be completed before kids return to school. This upgrade will be located in the "rock door" area. It will be a web climbing structure. 3 more playground instalments/phases planned after that.
  - Laura is still handling the playground project
  - Playground funds - phase 3 not funded. Phase 2 partially funded.
  - Ideas:
    - Get a thermometer!
    - Connect fundraisers with tangible items when advertising, such as playground improvements, supporting families that need assistance, parent education, etc.

- PAC to provide a thank you to the generous donor to the playground (donated ~ \$50,000).
  - Roxanna to confirm if we have already sent a thank you letter.

**5. Open floor for parent/member comments & new ideas**

- Possibility of PAC meetings in person?
  - Set up a hybrid? Tech may be a challenge. Library has a projector.
  - Executive can test it out among themselves
  - Or maybe every 2-3 meetings on Zoom?

**Every PAC meeting second Tuesday of the month; next PAC meeting: 12 April 2022 @ 6:30 pm**