

## **SJD PAC Meeting**

PAC MEETING

DATE: 08 February 2022

TIME: 6:30 pm - 8:00 pm

LOCATION: Zoom

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### **Join Zoom Meeting**

<https://gvsd61.zoom.us/j/69004387492?pwd=RU1DdGUwcThoWHdvM1U0MURtVXNUUT09>

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**Attendees - Listed Separately**

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## **Meeting Minutes**

### **1. Introduction - 6:30 pm (5 minutes 1 & 2) - Casey**

- All attendees please sign in to registration sheet
- Executives introduce themselves for new attendee reference
- Objectives of meeting
  - Reminder of what PAC does & goals
  - New PAC executive and Committee framework
  - Updates on current initiatives underway
  - Discuss upcoming initiatives, new ideas, subcommittees, parent education opportunities etc.
  - Updates from Murray for PAC consideration
  - Open floor for parent/member comments & new ideas
- Quick Reminder
  - All sjd parents are PAC members!
  - parents are always welcome to reach out to PAC outside meetings: [pacsjd@gmail.com](mailto:pacsjd@gmail.com)
  - General volunteer pool; sign up in meeting or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get your name on list
  - Slack communication: sign up in meeting or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get access

### **2. What the SJD PAC Does - Casey**

- General Overview
  - PACs job is to liaise, involve and represent parents with the school, to foster community, provide a forum discuss our children's education and provide parent education.
  - Our PAC also raises funds and creates community within the school to support our children's learning
  - Funds support a variety of items including reading books, classroom enhancements, field trips, grade 5 celebrations, school equipment and gym improvements, teacher recognition etc.
- PAC website's latest updates
  - Fundraisers - new page for instructions on checking past hot lunch orders

- Newsletters - February newsletter coming up
- Social Media
- Volunteer list
- Slack

### 3. PAC Executive and Committees Structure Changes: **6:35 pm (5 minutes)** - Natalie

- Existing structure
  - PAC Executive
  - Members at Large
  - General PAC Members
- New structure (and why)
  - Committees:
    - Fundraising (bottle drives, purdys, coffee, spirit wear etc)
    - Hot lunch (biggest fundraising program will have it's own Standing committee)
    - Grade five celebration (focus on grade 4 and 5 parent involvement)
    - Parent education
    - School Safety (safety related matters at SJD, including school street safety)
    - Active Transportation Committee (ATC)

### 4. Current Community Building & Fundraising Initiatives - **6:40 pm (20 minutes)**

- Recent Fundraisers Summary: - Roxana
  - Purdys (Winter)- **\$3,206.04**
  - Growing Smiles - **\$652.00**
  - Bottle Drive - raised **\$1,635.04**
  - Pizza Order- raised ~**\$460**
  - Coffee - raised ~**\$780**
    - Liz: [liz@steffanick.com](mailto:liz@steffanick.com) to transition this from Maylyn for September 2022
  - Raised to date 2021/22 School Year: ~**\$5,600**
- Status of current initiatives:
  1. Hot lunch - Roxanna
    - i. You can check your orders online to ensure you ordered for the correct date.  
<https://sjdpacvictoria.ca/support-sjd/check-your-orders/>
    - ii. Ensure the order has the correct teacher (ask your child 😊). Last week, many pizzas went to the wrong class, where the teacher confirmed the student was not in their class.
  2. Easter Purdys - Roxanna
  3. Face Masks available for sale - Katherine
    - i. Murray to send out email specific to the masks
  4. Fernwood Coffee - Maylyn
  5. SJD Spirit Wear - Roxanna
    - i. Samples ready for pick up; Roxanna to get some pictures
    - ii. Jenny to put up on store website
    - iii. Deadline update: **Friday 15 April 2022**



## 5. Upcoming Community Building & Fundraising Initiatives (FYI) - 7:00 pm (20 minutes)

- Upcoming Fundraiser:
  - **Growing Smiles - Roxanna**
  - **Bottle Drive - Natalie**
    - Bottle Depot #2: 10 April 2020 → Murray to put in a rental request to the District (rentals) for the space
    - Milk products now welcome!!!
    - Volunteer sign up coming soon
  
- (Reminder) New ideas: - **Natalie**
  - How to bring forward new ideas!
    - PAC Meeting
    - SJD Email ([pacsjd@gmail.com](mailto:pacsjd@gmail.com))
    - Slack
    - We encourage you to come with the energy to help make this a reality
  
- New Ideas (Events/Fundraisers)
  - **Maybe a Gear Swap! - Jen MacDonald**
    - Outdoors - maybe on the basketball courts
    - Focus on community building. Match it with the bottle drive
    - Popcorn / cotton candy stations for fundraising
    - Murray to put out a request to the District (rentals)
  - Coupon book fundraiser? - **Jenny**
  - Call Out to Grade 5 Parents to Support Year End Event - **Roxanna**
    - Slack channel has been created
  
- Parent Education: - **Casey**
  - Feedback on Moms Against Racism event
    - Moms Against Racism has ongoing events and resources. Great FB private group. Started by a local mom <https://www.momsagainstracism.ca/>

- "Webinar: Understanding PACs from A-Z and Why they are Important for Families" <https://bccpac.bc.ca/index.php/conferences/webinar-220210>
- Other Ideas?
  - There is a Slack Channel for feedback

- Class reps: We still need class reps! Less than half the classes have them. - **Natalie**

#### **6. Active Transportation Committee (ATC) - 7:20 pm (5-10 minutes) - Barb**

- Introduction and how to join
  - Walk and Wheel to School Month
  - Bike Club (Fall 2021)
  - School street shut down
  - ATC now has a Slack Channel or contact the PAC ([pacsjd@gmail.com](mailto:pacsjd@gmail.com)) for Megan Squires' email
- Upcoming Events
  - Bike Club Spring 2022
  - Meeting scheduled for **Wednesday 23 February at 7:00 pm**
    - Murray to forward information and PAC to share in Slack thread
- Financials
  - Grants earned that need to be spent this year
    - Facilities walkabout: 1 bike shelter + bike racks in grass area behind brick wall frontage on Fairfield and Moss corner

#### **7. Safety Committee - Sarah/Casey - 7:25 pm (5 minutes)**

- Introduction and how to join
  - Goal is to promote school safety on routes to school and in the built and social school environment through advocacy, engaging with parents/caregivers and liaising with the school administration
  - Safety Committee now has a Slack Channel or contact the PAC ([pacsjd@gmail.com](mailto:pacsjd@gmail.com)) for Sarah/Casey's email
- Walkabout update
  - Key topics covered: speed, workflow, drop off / pick up, out of school care
    - Results of survey will be sent out to parents
  - City will be following up: crosswalks, speed reader results, etc
- Upcoming Events
  - n/a
- Financials
  - n/a

#### **8. Updates from Murray for PAC consideration - 7:30 pm**

- Grade 5 Basketball running with 2 parents + teacher volunteers M/R am
  - George Jay + Tilicum for games
- Kindergarten Registration
  - Numbers are down from last year; consistent with all neighboring elementary schools

- 2 French Kindergarten classes this year; almost no wait list
- Welcome to Kindergarten event (**18 May 2022**) - Murray welcoming PAC members to come introduce ourselves; Murray to follow-up when things are firmed up
  - Casey available to attend
- Cheryl
  - School Garden (Committee)
    - Steering committee of parents + teachers
    - Rough plan outlined
      - Survey for parent input linked:
        - [https://docs.google.com/forms/d/e/1FAIpQLSdGpIpEXWnp57zZ7BH9EeEeYDCPO\\_uxA6Zp0ifpEhc08X1E-Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdGpIpEXWnp57zZ7BH9EeEeYDCPO_uxA6Zp0ifpEhc08X1E-Q/viewform)
    - Location: key factors include sun, access to water, out of the way
      1. Behind the Gaga court along Thurlow
      2. Between the parking lot and Corrin's kitchen
      3. Front of school - gravel pad
    - Powerpoint presentation has been created to facilitate a variety of discussion / engagement
    - Slack channel to be created by PAC
    - Target is September 2022 start
    - Grant fundraising ongoing - target is \$10k
    - **School Initiatives vs PAC Initiatives**: we will explore this being formed as an official PAC Committee for September 2022; Cheryl recommends making this one a PAC initiative to ensure legacy
  - School initiatives vs PAC initiatives
    - Things to consider
      - Funding sources (school district, PAC, etc)
      - Pedagogy
      - Representing parents as a voice

## 9. Open floor for parent/member comments & new ideas - 7:45 pm

- COVID update: Information sharing, tracking, questions
  - Today was the first day all but 1 staff member (including teachers and EAs) was missing
  - Office has been healthy
  - Student illness rate peaked at 38 approximately 1.5 weeks ago; previously at the 20-30 mark; now below 30
- School Supplies
  - How did it go?
    - Very positive feedback from teachers
    - High parent participation (>80%); no complaints
    - Money pooled and used to refurbish supplies for the class
    - Since December 2022, there was still money available
    - Heavy lift for secretary staff; Murray to complete for the 2022/23 school year

Every PAC meeting second Tuesday of the month; next PAC meeting: **8 March 2022 @ 6:30 pm**