

SJD PAC Meeting

PAC EXECUTIVE MEETING

DATE: 17 May 2022

TIME: 6:30 pm - 8:00 pm

LOCATION: Hybrid: School/Zoom

Meeting Minutes

Territorial acknowledgment - Sarah

1. Introduction - Natalie

- Sign In
 - All attendees please sign in to registration sheet
 - Wincy Pang, Corey Kowal, Nathalie, Sarah, Roxana, Janessa
 - Online – Cheryl Rolston, Lynn Steffaniuk, Prime Estenzo, Casey Austin, Caroline Nakatsuka, Suzanne Mathews, Courteny Hough, Genieve Soley
- Executives
 - Introductions
 - Next meeting will be last of the year and we will vote on next year's Executive.
 - Roles – President/Chair (chairs meetings, society lead), Vice-Chair (back-up for Chair), Secretary (notes, minutes, correspondence, record-keeping), Treasurer (Financial records), Immediate Past President (mentor)
 - Nominations start now: Email PAC, will vote at next meeting – please come out
- Quick Reminder
 - parents are always welcome to reach out to PAC outside meetings: pacsjd@gmail.com
 - General volunteer pool; please sign up [here](#) or email pacsjd@gmail.com to get your name on list
 - Slack communication: sign up [here](#) or email pacsjd@gmail.com to get access
 - Check out the website for most up to date communications and information <https://sjdpacvictoria.ca/>

2. Upcoming Fundraisers and Events

ATC – Walk and Wheel Month – started last week

- Thurlow closed safe street, using closure for active recess for classes
- Superhero bike parade – great turnout
- Two free rollerskating classes May 18 postponed to next Wednesday because of rain. Had to split Grade 2s because of limited sizes. May 31 still happening. Classes now full but are taking a waitlist. Classes 2:35 - 4 pm
- Gr 5 students helping to track school participation, info they collect will help track impact – so far data suggests increase in active travel
- New bike parking in Green Spaces, City of Victoria may pay for new shelter

- Budget: Walk and Wheel Month \$12K to date, plus in kind services
- Health Community BC grant for \$2K

Note: ATC is a committee in transition to new PAC committee structure

Pancake Breakfast – June 10

- Have all volunteers
- Teachers will be cooking in shifts
- Pancakes, eggs, sausages, coffee
- We are still looking for griddles or rentals for griddles, or portable BBQ with flat surface
- Breakfast is by Donation
- Will resend email to parents

Coffee Sales

- Liz taking over from Maylyn
- 1,085 profit this year
- Thank you Maylyn for all your help
- Thank you Liz for stepping up

Volunteer Needed for Kindergarten Parent event

Murray Retirement Gift

- Decision for PAC to contribute up to \$500 based on finances and request
- Wednesday June 22 Assembly could be a time to present gift

Class Reps

- Will make effort at beginning of the year to have a class rep, will help with volunteers and communications with parents
- Willows does class rep drive in September and has a meet the teacher bbq/event
- Suggestion – shared google doc for Teachers to add into

Hype Sheet

- For meet the Kindergarten handout
- One-pager explains what PAC is, offer up what committees are, calendar for last meeting

3. Financial Summary - **Roxanna**

- Annual Budget will be drawn up by the exec and presented for the last meeting of the year in June.
- Budgeted 1,280 staff appreciation, spent 1,727
- Grade 5 celebration giving 1,500, parents covering rest (will be fundraising)
- Healthy snacks budgeted \$500, have gone over due to more demand from students needing food, PAC and school give kids without enough food lunches and snacks
- Murray – School receives cards from Thrifty's and can use for healthy snacks for kids, Jocelyn oversees
- Library, athletic, supplies – does the school need for this year?

- Playground in budget – Plans of next two phases complete, need some additional fundraising over next few years.
- Note: Parents can access all PAC financials and ask questions
- Hot Lunch -- \$7,800 in profit (not including last two), next year full year of hot lunch, is every two weeks too much or can we plan around with calendar. Would be good to have dates by next week – Tuesday May 24, don't start until Oct, maybe skip Jan and March, maybe once a month Action: Murray set calendar dates twice a month, easier to cut
- Going back to Hot Lunch.net
- Looking at Willows contribution drive

4. Parent Engagement: Committees, Volunteers Needed and Events

- Safety Committee – **Sarah**
 - Colour sheets for Walk and Wheel Month from Safety Committee
 - Update from City on Walkabout follow up and improvements. City staff offered to meet/present to parents. Crosswalk upgrades around the school route are complete or in progress. No Left sign on Thurlow. Other updates are coming.
- Parent Education
 - Askable Adult video and resources will be sent out
- Garden Project – **Cheryl**
 - School and Community Garden plan underway with feedback
 - Priced out project in stages, looking for funding from PAC
 - Need \$6,500 and have \$2,000 (?) in grant, have other grant applications in. Looking for PAC funding. \$3,500 deficit for cost this year. May be able to pay back.
 - PAC exec needs to look at financials to make a decision. Garden committee would like a response by June to make plans.
 - Murray – good to put in capital service request to district before summer
 - Could come from gaming grants, can be educational and recreational

6. Updates from Murray for PAC consideration

Class configuration 2022

21 Divisions next year – 1 fewer in English

Each year school going down in population

Increase last year – namely of international students

English – 184

- Some English classes low, no Gr 4
- Lots of seats available if people move in

French – 262

- Much fuller classes
- Only room in Gr 2 and up

Teachers will go through exercise with kids to make requests for next year class

Teachers starting building of classes, list of friends, comments, learning support, don't invite parents requests unless a specific support need, or if significant conflict, balance of social, and support needs

One class will be empty

n Rugby back! Exciting, looking for next year – need new jerseys (Spirit wear and Sports equipment order – Murray will look with Roxanna)

7. Open floor for parent/member comments & new ideas

Next PAC meeting: 14 June 2022 @ 6:30 pm