

## **SJD PAC Meeting**

PAC MEETING

DATE: 29 November 2021

TIME: 6:30 pm - 8:00 pm

LOCATION: Zoom

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### **Join Zoom Meeting**

<https://gvsd61.zoom.us/j/69004387492?pwd=RU1DdGUwcThoWHdvM1U0MURtVXNUUT09>

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### **Attendees - Listed Separately**

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## **Meeting Minutes**

### **1. Introduction - Nat + Casey**

- All attendees please sign in
- Executives introduce themselves for new attendee reference
- Objectives of meeting:
  - Reminder of what PAC does & goals
  - Updates on current initiatives (underway)
  - Discuss upcoming initiatives, new ideas, subcommittees, parent education opportunities etc.
  - Updates from Murray for PAC consideration
  - Opon floor for parent/member comments & new ideas
- Reminder:
  - allocated 1.5 hr meeting duration
  - All sjd parents are PAC members!
  - parents are always welcome to reach out to PAC outside meetings: [pacsjd@gmail.com](mailto:pacsjd@gmail.com)
  - General volunteer pool (sign up in mtg or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get your name on list)
  - Slack communication (sign up in mtg or email [pacsjd@gmail.com](mailto:pacsjd@gmail.com) to get access)

### **2. What the SJD PAC does - Nat + Casey**

- General Overview:
  - PACs job is to raise funds and create community within the school to support our children's learning
  - Funds support a variety of items including reading books, classroom enhancements, field trips, grade 5 celebrations, school equipment and gym improvements, teacher recognition
  - Large focus this year with be to continue to expand community connection
- PAC website's latest updates - **Jenny**
  - <https://sjdpacvictoria.ca/>
    - Fundraisers
      - All fundraising

- Calendar
  - PAC Meeting notes
  - New PAC “Online Store”
- Social Media
- Volunteer list
- Slack

### 3. Current Community Building & Fundraising Initiatives - Nat + Casey

- Status of current initiatives
  - Purdy’s Chocolate - Roxanna
    - Volunteers requested for pick up day (3-6pm) (w/xmas plant) Thurs 09 December 2021
      - Morning - ?
      - After School: until 4:30 - 5:00 pm Janessa Serediuk
    - \$13,003 raised = \$3,234 profit
  - Growing Smiles (Xmas plants) - Roxanna
    - \$420 profit
    - Volunteers requested for pick up day (3-6pm) (w/xmas plant) Thurs 09 December 2021 - Janessa Serediuk
  - Fernwood Coffee - Roxanna + Maylyn
    - Every 2 weeks - now live!
    - Murray to send a reminder email

### 4. Upcoming Community Building & Fundraising Initiatives

- Upcoming:
  - Bottle Drives - Roxanna + Natalie
    - 08 January 2021
    - Shift work
      - Natalie to lead
        - Roxanna to provide contact
        - Natalie to coordinate stacking information
        - Katherine to come out and volunteer
    - Possible drop off the week of 03 January 2022
  - Cookie Dough - Roxanna
    - pass
  - SJA Branded Face Masks - Katherine + Andrea
    - Andrea Fritz completed 2 designs
      - Camas - Garry Oak Meadow
      - Raven - Attributed to the Mural at the school
    - Jenny to get order form up asap; Andrea to provide summary
    - Sizing

- **Adult Sizing:**  
<https://www.augustasportswear.ca/freestyle-sublimated-mask-%2824-piece-order-minimum%29-cut-228185>
- **Kid Sizing:**  
<https://www.augustasportswear.ca/youth-freestyle-sublimated-mask-%2824-piece-order-minimum%29-cut-228285>
- **Pricing**
  - \$12/mask



- **Spirit Wear - Roxanna**
  - Vendor: ATC
  - Pre-order everything (like masks)
  - Samples will be available
  - Packaging - per order
  - Minimum 12 per order
    - Hoodies - zip-up
    - Hoodies - pull over
    - Toques
    - Hats
    - Masks (?)



- Hot lunch - **Roxanna**
  - Roxanna has looked into this and pizza hut offers individual pizza with allergy & special dietary needs options too.
    - Healthy Lunch Program
    - Twice a month - **WEDNESDAY!!!!**
  - Frank Hobbs, Hillcrest, Tillicum, Campus View, Greafoot, Gordon Head & Willows are all currently running a hot lunch program this year.
  - How will this look at SJD? How many volunteers will we need or want to cap it for delivery to each class?
  - Parent concerns?
  - Volunteers?!
    - Must be double vaccinated
    - How do we control who/how volunteers come in
      - Maximum 3 in total; don't go beyond muster area
    - Class runners (maybe grade 5); teachers will hand the boxes out
- New ideas - **Nat + Casey**
  - How to bring forward new ideas!
    - Smile Cards - Jenny to look into it
    - Point person, need of volunteers, timeline etc...
- Parent Education - **Nat**
  - Island Sexual Health presentation
    - Programming from Island Sexual Health geared towards Gr 4 & 5 Presentation or parents on what the programming looks like and how they can be a resource for their kid
    - Session for parents ahead of the kids to make parents aware of curriculum and what makes it age appropriate
    - SJD already engaged though admin for Grade 4 and 5 programs
      - Maturity talks
      - Spring 2022
    - Natalie to follow-up with Island Health

- New ideas?
  - Race and Racism - any ideas? - Jenny to start a slack channel
- Sub Committee Updates - **Nat + Casey**
  - School Street Safety Committee update - **Sarah**
    - New Committee - meets ad hoc as needed
    - Investigating routes to school and safety concerns (traffic patterns, unsafe crossings, areas of improvement, traffic diversion, road closures)
    - Met with the City - speed readers are up
    - Slack channel has been set up
    - Upcoming activities
      - Ensure we can keep a crossing guard
      - Other measures to ensure safety
      - Better access to transit
      - Coordinating with Margaret Jenkins
        - They completed a walkabout assessment with key takeaways to the City
      - Email ([spetrescu@hotmail.com](mailto:spetrescu@hotmail.com)) or come onto Slack Channel
  - Active Transportation Committee update - **Megan**
    - Co-Chair with Heather
    - Focuses on active school travel; been running for ~5 years
    - Main Events:
      - Walk and wheel school week/month
      - School Street Closure
      - Bike Club (40 kids in the fall)
      - Bike Skills Course in the Spring
    - How to register / get more information: Murray / Megan both options
- Class Reps - **Nat**
  - Potentially underutilized and has the potential to increase volunteering and engagement. If one of our objectives is to increase community connection, we want to emphasize the use of class reps
  - Role:
    - Point of contact for each class generally responsible for:
      - Passing on/highlighting fundraisers info
      - Calling for volunteers
      - Relaying feedback/comments/questions for PAC
      - Helps organize hot lunch volunteers (tbd)
      - Putting together class contact list
      - Teacher gift organizing (optional for holiday break & end of year)
      - Assist teachers in various ways
  - Call for reps for each class.
    - PAC exec to provide a letter for each teacher to give to parents soliciting class representative
    - PAC exec responsible for keeping class rep list (not published on website) and communicating info to reps.

- We want to add some focus here to help build that community connection by classroom.
- Next Steps
  - Natalie to create flyer and get it to Murray
  - Teachers to push out

## **5. Updates from Murray for PAC consideration**

- Playground Update
  - Webnet apparatus going up end of Feb 2022 (~\$78k install)
  - Roxanna to send out summary on scope / costs that haven't been funded
- Play Zones
  - Limited Kindergarten zone - has worked well
  - Grades 2-5 will have unrestricted zones in the New Year (aside from Kindergarten Zone)
  - Timing due to vaccination roll out
- Basketball - Grade 4-5s
  - Info coming out soon (2 parents + 1 teacher volunteer)
- Recently finalized school operating budget
  - ~\$78k for books and resources
  - Biggest expense goes to release time for teachers for collaboration
  - Increased EA time
  - Library clerical is retiring December 2021
- Cheryl - Gardens Update
- Looking at more bike rikes!
  - Investigating budgets
- Pro-D days education ongoing (first nations, identifying student mental health in the classroom)

## **6. Open floor for parent/member comments & new ideas**

**THANK YOU & HAPPY HOLIDAYS!!!**

**Every PAC meeting last Monday of the month; next PAC meeting: 31 January 2022 @ 6:30 pm**