

SJD PAC Meeting

PAC EXECUTIVE MEETING

DATE: 29 September 2020

TIME: 7:30 pm - 9:00 pm

LOCATION: Zoom

Join Zoom Meeting

<https://gvsd61.zoom.us/j/62392304698?pwd=THRDT0w0dFUzWDhNbIFzZUY4VEpGUT09>

Meeting ID: 623 9230 4698

Passcode: 921043

One tap mobile

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Attendees: Katherine, Roxanna, Victor, Laura, Alice, Maylyn, Julia, Murray

Meeting Minutes

1. Hot Lunch – refunds from 2019/2020 year

- Ask parents to contribute refunds for hot lunch
- Otherwise we must issue refunds
- **Julia** to put together instagram messaging around this and coordinate with **Victor**
 - Money to go to the ??

2. Social Media / Communication

- Agree on messaging/vibe
 - Message needs to be strong and clear:
 - we are in a pandemic

- this is not a complaints department
 - previously we contributed through community; we now need to pivot and make money in a new way
 - teachers need to not spend / submit receipts until the PAC gives them a budget
 - this has been communicated now to the school
 - Slow intro: gaga court plus upgrades to the start of the school (phase 1) - in the process of getting approved
- Bio on each teacher? Thoughts?
 - Per Murray, likely won't sit well with teachers
 - Try Murray; VP; crossing guard (?); janitors; library days (new process); other ideas
 - Trying to create community and connection
- Takeaway: **Victor/Julia** to coordinate a social media meeting breakout meeting
 - Murray to attend
- Takeaway: **Katherine** to start a social medial Google Doc so the team can start brainstorming

3. Playground

- See playground mock-ups and quotes
- Waiting on final approval from the City of Victoria (Gaga court) before moving forward with Phase 1
- Waiting on final breakdown and updated Habitat quote
 - **Laura** to ask "extra" costs / what could go wrong; labour breakdown; built in contingency
 - **Victor, Roxanna,** and **Katherine** all have industry contacts for wood sourcing (wood had gone up 5x since COVID)
- Idea from Murray: School help cover cost (roughly 10-12K) to complete Phase 1
- Ask for donations/fundraise (see below)

Phase1:



4. Fundraiser Ideas

- Bottle drives - **Julia**
 - Coordinated bottle drive
 - Get everyone to deliver to SJD on a Saturday
 - Bottle depot comes to us “no short bottle drive”; 20% sorting fee
 - Anticipate ~\$1500
 - Target Dates:
 - Sunday 01 November 2020
 - Every couple months thereafter
 - **Julia** to email them
- Purdy’s Chocolate - **Roxanna**
 - Pamphlets already at school
 - Website is already set up
- Fernwood Coffee - **Nicole**
 - Going to be built into the PAC store and make it available ongoing
 - **Laura** to follow up with Nicole to get the contact
- Poinsettias - **Julia**
 - Hilltop
 - Monday November 09 deadline
- Thrifty’s Smile Cards
 - When you load your smile card, 5% goes back to the school - **Julia**
 - A penny from each order goes to SJD - **Roxanna**
- Spirit Wear - **Julia**
 - We have lots in the closet; need an inventory
 - \$10 tees - while supplies last
 - add it to the bottle depot event as a stand + spirit days
 - Add it to square store
 - Consider toques + hats for the future
- Cookie Dough - **Roxanna**
 - Halloween
 - February
- Finn & Izzy Purchases - **Laura**
 - Chq goes to Jocelyn as the money has to go directly to the school for tax purposes
- Steel Drive - **Roxanna**
 - Murray has experience with this and it was very successful
 - **Roxanna** to investigate
 - Target: Sprng
- Would like to keep things running ongoing’ “online PAC store:

- Call to action posts to indicate which initiatives are ongoing
- **Victor** to look into Square Store
- **Alice** to talk to Joceyln regarding School Cash online

5. First PAC meeting

- Wednesday, 07 October 2020; 7:00 pm
 - **Murray** to send to the school to all parents
 - **Laura** to create agenda, share with group, and then send to Murray
 - **Murray** to set up the zoom link
- Does that date work? yes
- Once we confirm date, can we adjust the school calendar?
- Agreed to roll forward with PAC Executive (reason COVID)

6. Holiday Emporium

- Remove from school calendar
 - Per Murray, he's on it

7. Murray

- Operating Funds - asked for list of top 3
 - Julia has heard rumors of a cou

8. Budget

- Alice would you like to mention anything about the Budget?
 - Gaming disbursements delayed by the province until October
 - Hot Lunch Unknown
 - Coffee online (?)
 - Main fundraisers (Halloween Dance, Emporium, Purdey's, March): ~\$13k
- Since this is your last year, would anyone like to work with Alice this year to learn the ropes?
 - Roxanna to shadow Alice to take over

Next PAC Meeting: 07 October 2020 @ 7:00 pm